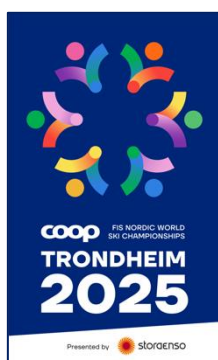


INVITATION TO
TRONDHEIM
15/17 DECEMBER 2023



**Invitation to Coop FIS Cross-Country World cup
in Trondheim (NOR) 15. to 17. December 2023**



Dear Ski Friends!

It is a great pleasure to invite all members of the International Ski Federation to participate in the Coop FIS Cross-Country World Cup in Trondheim from 15th - 17th December 2023.

We are excited to present our state-of-the-art ski facility in Granåsen and welcome you back to Trondheim for the FIS Nordic World Ski Championship in 2025.

We look forward to seeing you all in Trondheim, Granåsen!

Best regards

Local organizing Committee WSC Trondheim 2025

<https://trondheim2025.no/en>



Venue: Coop FIS World Cup Cross-Country will be held in Granåsen, Arena for the FIS Nordic World Ski Championship in 2025.

FIS Officials

FIS Race Director Michal Lamplot

FIS Race Director Assistant Simon Caprini

FIS Technical Delegate Anna Rosa

FIS Technical Delegate Ass. Martins Niklass

National Technical Assistant Fritjof Rannem

LOC Contacts

Position	Name	Phone	Email
CEO Trondheim 2025	Åge Skinstad	+47 48058057	Age.skinstad@trondheim2025.no
Chief of LOC	Kristin M. Stemland	+47 93034542	Kristin.m.stemland@trondheim2025.no
Chief of Competition	Daniel Myrmæl Helgestad	+47 95021058	daniel.helgestad@trondheim2025.no
Ass Chief of Competition	Arne Otto Vedvik	+47 90067657	arne.vedvik@trondheim2025.no
Chief of Media	Gro Eide	+47 90029009	media@trondheim2025.no
Event secretary	TBD	TBD	wctrondheim@trondheim2025.no
Accommodation	Bente Laugen	+47 48074467	accommodation@trondheim2025.no
Accreditation	TBD	TBD	accreditation@trondheim2025.no
Transport	Bjørn Harald Vik	+47 92483100	transport@trondheim2025.no
Finances	Silje Solbakken	+47 47620321	finance@trondheim2025.no
Wax cabins CC	Kenneth Tanem	+47 93039902	kenneth.tanem@trondheim2025.no
Medical Service	Jon Olav Drogset	+47 92064873	jon.olav.drogset@trondheim2025.no
Sustainability	Ola Rønning	+47 97729343	ola.ronning@trondheim2025.no
Security	Gaute Karlsson	+47 45288874	Gaute.karlsson@trondheim2025.no
VIP	Truls Torvik	+47 95142086	Truls.torvik@trondheim2025.no

LOC offices and opening hours

Office	Location	Opening hours	Email
Race office CC	Granåsen arena, main building	13.12: 10:00 – 14:00 14.12: 08:00 – 16:00 15.12: 08:00 – 16:00 16.12: 08:00 – 16:00 17.12: 08:00 – 16:00	Raceoffice_cc@trondheim2025.no
LOC Office/ Info desk	Scandic Lerkendal	11.–17.12: 08:00 – 20:00	wctrondheim@trondheim2025.no
Transport	Scandic Lerkendal, Granåsen	12.–17.12: 08:00 – 20:00	transport@trondheim2025.no
Finances	Scandic Lerkendal	12.–17.12: 08:00 – 20:00	finance@trondheim2025.no

Changes may occur – see updated information at www.trondheim2025.no/en

Program

Date	Time	Competition/Event	Who	Venue
12 th December	10:00-13:00	CC Open course – free training	Athletes, staff	Granåsen arena
13 th December	10:00-13:00	CC Open course – free training	Athletes, staff	Granåsen arena
14 th December	10:00-12:00	Official training Sprint F	Athletes	Granåsen arena
	16:45	TV-meeting	HB, Media	Scandic Lerkendal
	18:00	Team Captains meeting	Team Captains	Scandic Lerkendal, Messanin
15 th December	10:00	Sprint F qualifications	Athletes	Granåsen arena
	12:30	Sprint F finals	Athletes	Granåsen arena
	16:00-18:00	Official training Skiathlon	Athletes	Granåsen arena
	18:00	Team Captains meeting	Team Captains	Scandic Lerkendal, Messanin
16 th December	11:10	2x10 km Skiathlon women	Athletes	Granåsen arena
	13:15	2x10 km Skiathlon men	Athletes	Granåsen arena
	16:00-18:00	Official training 10 km C	Athletes	Granåsen arena

	18:00	Team Captains meeting	Team Captains	Scandic Lerkendal, Messanin
17 th December	11:00	Individual 10 km C men	Athletes	Granåsen arena
	13:15	Individual 10 km C women	Athletes	Granåsen arena

Accreditation

- The accreditation cards will be handed out at the LOC office/info desk at Scandic Lerkendal Hotel. Please note that the accreditations will be approved according to the registrations in the FIS Entry. Those who have the FIS season accreditation can use this instead of the local accreditation.
- Those who don't register through the FIS online entry system need to apply for accreditation.
- Link to the application form: <https://app.rubic.no/Public/Projects/1684/Accreditation>
- Any questions regarding accreditation please contact accreditation@trondheim2025.no

Accommodation

The LOC offers the following accommodation (full board included) for athletes and staff.



Adress: Klæbuveien 127 A, Trondheim

Prices and rules

- Booking according to the FIS Rules via FIS Online registration: https://www.fis-ski.com/DB/?authentication_page=signin
The LOC will cover accommodation costs according to the FIS World Cup rules.
- The price for accommodation outside of the quota or for additional nights is CHF 125 per person in a double room (minimum number of persons occurs). The price for additional single rooms is CHF 160
- In case of extra single rooms inside the quota the cost difference between single and double room must be paid.
- For nations with starting quota 4 or more the LOC will cover one single rooms
- FIS Entry deadlines:
 - Preliminary entries: 20/10/2023
 - Entries: 07/12/2023

Cancellation rules and fees

Please see World Cup Rules article 6.2.1.

- Cancellation fee between 8 days and until the end of the events: 100% cancellation fee.
- For cancellations of more than what is stated in the rules above the LOC will charge a 100% cancellation fee.

Official transport and shuttle

As part of the sustainability program for the FIS WSC Trondheim 2025, the LOC has organised a mandatory plan for transport and accommodation for the teams/athletes.

From Östersund

- Transport from Östersund to Trondheim will be coordinated. The transport schedule and cost will be published on both LOC Östersund and LOC Trondheim's websites.

Transport from/to the Airport before and after the event

- Official Airport: Værnes (TRD)
- Transport from/to the airport (TRD) will be organized free of charge under the following conditions:
 - Only one free of charge transfer per team from the official airport to the hotel and one from the hotel to the airport.
 - Only for the staff people included in the staff quota.
 - The arrival and departure times must be communicated to the LOC at the latest 10 days before the first competition day. Please fill in your request through the FIS online registration system.
- Bus transport will be organised from Scandic Lerkendal Hotel to Trondheim Airport (TRD) on Sunday 17th December.

- Price for additional transport:
 - Between the Scandic Lerkendal hotel and Trondheim Airport; up to 15 persons = EUR 250, 16-50 persons = EUR 350

Between the hotel and venue in Granåsen

- Frequent bus shuttle transport between Scandic Lerkendal hotel and the venue in Granåsen will be organised on training days and competition days starting from Monday, December 11th. Ending on Sunday, December 17th.
- From Monday until Wednesday, the schedule will be fixed with a time frame for training before lunch and a time frame after lunch.
- From Thursday 12th the schedule will be fixed according to official training times and competitions times.
- Transport schedule will be published at the website and in the info desk at Scandic Lerkendal Hotel.

Parking in Granåsen arena and at the hotel

- Due to limited parking spaces in Granåsen, only accredited vehicles will be allowed to enter the arena. The roads to the arena are one-way and traffic will be limited. In addition, we expect the nations to follow the LOC sustainability goal of zero emissions. Each nation accredits maximum two vehicles.
- The accreditation card for cars will be handed out at the LOC office/info desk at Scandic Lerkendal Hotel.

Reimbursement for FIS Officials

- Expenses sheets must be sent to finance@trondheim2025.no. Payments will be done by bank transfer.

Travel money and payment

- Travel money will be deducted from accommodation above quota and paid by bank transfer. Please send us updated bank information to finance@trondheim2025.no
- Accommodation costs above quota: Teams will pay directly in the event office at Scandic Lerkendal Hotel. Only credit cards will be accepted.
- In case you are not able to pay by card, please send us your invoice information in advance.
- For teams that already know that all their accommodation is inside the quota, please send us updated bank information.

Prize money payment

- Prize Money will be paid by bank transfer to the athletes after event. The prize money is regulated by the FIS Rules for World Cup. Receipts will be provided to the athlete electronically and a copy transmitted to FIS.
- Remember to upload bank info using the FIS Athlete Registration module in the FIS member section. Responsible for prize money: hedda.hoel@skiforbundet.no

Income tax information for prize money

- Income tax of European citizens is 15%
- Income tax of non-European citizens is 15% (exception occur for USA citizens; income tax is 0% unless the total prize money exceeds USD 10 000).
- Tax will be deducted by the LOC according to the Norwegian Foreign Artist Taxation Act, and taxes will be paid by the OC according to the regular tax legislation in Norway.

Waxing facilities

- Wax cabins and parking space for the waxing trucks are located in the team area, above the stadium.
- Wax cabins are available from 10/12/2023 at 14:00.
- Contact person is Kenneth Tanem: Kenneth.tanem@trondheim2025.no
- The key to the wax cabins will be handed over from the service office located in the team area. The deposit is EUR 100/team. Key return and deposit return to the service office at the waxing area.
- Wax cabins for SRS companies according to World Cup rules.

Team Catering

Costs for lunch service at the venue is EUR 10 per person per day for over quota or if you haven't ordered and paid full board via the Organizing Committee.

All teams will have full board at the hotel. From Thursday to Sunday, we will have food in the main stadium building. If you want to eat there you need to register for it via entry and get the vouchers through sign-up form. Without a voucher you will not get any food.

To avoid food waste, please let the hotel know who is eating lunch in the hotel or on site.

Date	Location	Coffee/Snack	Warm lunch
Thursday 14 th	Main stadium building	08:00 -18:00	12:00 – 15:00
Friday 15 th	Main stadium building	08:00 -18:00	14:00 – 16:00
Saturday 16 th	Main stadium building	08:00 -18:00	14:00 – 16:00
Sunday 17 th	Main stadium building	08:00 -16:00	12:30 – 15:00

A sign-up form for the lunch vouchers will be announced at our web page.

Regulations of radio equipment/radio frequencies

- The import, export and the operation of radio equipment in Norway is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications.
- For information please see: <https://www.nkom.no/english/frequency-licences>
- Please fill in the form 'Application for temporary use of radio equipment in Norway' and return it to firmapost@nkom.no:
- Deadline: as soon as possible.

Doping control

- According to FIS standards and rules.

FIS License

- To participate in FIS events all athletes must possess a valid FIS Code.

Insurance

- All athletes need the insurance arranged by their NSA. LOC is not responsible for any injuries of the athletes neither for the damage or lost property.

Regulations of Visa

- Citizens of some countries will need a visa for visiting Norway.
 - Norway: <https://www.udi.no/en/>
 - Please check with your embassy if you need a visa.
- For an official letter of invitation, please send a request to wctrondheim@trondheim2025.no

Truck driving and routes

- There is no need for special permissions for truck driving on Norwegian roads. No special rules and regulations, except for the normal Scandinavian weather and snow conditions and the need for snow tires.

Medical Service

- In case of emergency in Norway, call 113
- Medical facilities are located in the venue in Granåsen (TBA).
- Hospital nearby: St. Olavs Hospital: <https://stolav.no/en>

Arena and course maps

Updated arena maps on our website: www.trondheim2025.no/en

Trondheim World Cup 2023

Granåsen, December 15–17th

Arenakart



Norges Skiforbund

- Publikum
- Presse
- Nasjonsområde
- Arrangør

Trondheim World Cup 2023

Granåsen, December 15–17th

Sprint (f)



Norges Skiforbund



Trondheim World Cup 2023

Granåsen, December 15–17th

Skiathlon (c)



Norges Skiforbund



Trondheim World Cup 2023

Granåsen, December 15–17th

Skiathlon (f)



Trondheim World Cup 2023

Granåsen, December 15–17th

10 km ind. (c)



Norges Skiforbund

Trondheim World Cup 2023

Granåsen, December 15–17th

Team Areas

